

Kerala State Nirmithi Kendra

Quotation for Selection of Agencies for IT TDS related work

Kerala State Nirmithi Kendra (KESNIK) was established as per G.O (M S)25/89/Hsg dated, 29 th April 1989, with the core objective to disseminate Cost Effective Environment Friendly construction technology (CEEF). The KESNIK is now functioning in 14 Regional Centres spread across the state. Each Regional Centre has a Housing Guidance Centre, Production Centre for CEEF product, Fair price building Material Shops- "Kalavaras", testing labs and training centres. Regional Centres are headed by Regional Engineers. Government has recognized KESNIK as one of the accredited agencies to undertake the construction activities of all Government departments and public undertakings. As per the existing tax rules periodic returns has to be submitted by KESNIK to the authorities. In order to submit the periodic/ statutory returns competitive quotations are invited from qualified agencies/ individuals.

Deadline for submission of proposal

Sealed quotations in complete form must be submitted to Director, Kerala State Nirmithi Kendra, Head Office, Nirmithi Hills, PTP Nagar, Thiruvananthapuram 38, on or before 5.00 pm on 25.07.2025. In exceptional circumstances and its discretion, Director KESNIK may extend the deadline for submission of proposals or to cancel the same by issuing an amendment to the notice already issued.

Details of work

1. Submission of Quarterly IT TDS return/ Annual IT Return of the firm, IT Tax Audit and related works
2. Submission of Revised Returns (if any)
3. Filling of Challan applications if any
4. Liaison works with tax authorities
5. Helping in obtaining statutory forms from departments
6. Updating the changes in accordance with the Act and Rules
7. Assistance of early renewal of tax registration
8. Giving assistance in tax related queries
9. Downloading the Justification reports as and when required when notices are received

General Conditions

1. This agreement shall commence from the date of agreement and the duration of the contract is for one financial year
2. The rate must contain Split up for each return, eg. Quarterly TDS return U/S 92 B, Quarterly TDS return 94 C, Annual IT Return of the firm and IT tax audit
3. The part on the first shall not claim any TA/DA, conveyance charges or lodging allowances at any circumstances from KESNIK.
4. The rates for each work mentioned in item 1 may be provided separately, but the selection will be based on the aggregate rate quoted by each firm
5. KESNIK shall provide manual/ computerized records regarding the tax deducted with the details of the parties to party on first.
6. The part on the first part shall carry out standard checks on the details provided and submit the return in the income tax portal for the period, any changes/accounting work in the data provided under intimation to second part.
7. The First Part must file the return within the due date of submission of the Returns; failure to do so will result in the First Party indemnifying the Second Party for any resulting costs, fines, or legal fees.
8. In case of any differences or dispute arises in connection with the contract; all legal proceedings relating to the matter shall be instituted in the court within whose jurisdiction the Head Office of KESNIK is situated.

Sd/-
Director