

## **Kerala State Nirmithi Kendra**

### **Quotation for Selection of Agencies for GST related Work**

Kerala State Nirmithi Kendra (KESNIK) was established as per G.O (MS) 25/89/Hsg dated, 29<sup>th</sup> April 1989 in 1989, with the core objective to disseminate cost effective environment friendly construction technology (CEEFF). The KESNIK is now functioning in 14 Regional Centres spread across the state. Each Regional Centre has a Housing Guidance Centre, Production Centre for CEEFF product, Fair price building Material Shops-“Kalavaras”, testing labs and training centres. Regional Centres are headed by Regional Engineers. Government has recognized KESNIK as one of the accredited agencies to undertake the construction activities of all Government departments and public undertakings.. As per the existing GST rules periodic returns has to be submitted by KESNIK to the authorities. In order to submit the periodic returns in GST competitive quotations are invited from qualified agencies/ individuals.

### **Deadline for submission of proposal**

Sealed quotations in complete form must be submitted to Director, Kerala State Nirmithi Kendra, Head Office, Nirmithi Hills, PTP Nagar, Thiruvananthapuram 38 on or before 5 pm on 22/09/2025 In exceptional circumstances and at its discretion, Director KESNIK may extend the deadline for submission of proposals or to cancel the same by issuing an amendment to the notice already issued.

### **Details of work**

1. Submission of Monthly/Quarterly/Annual Returns
2. Submission of Revised Returns (if any)
3. Filing of Challan applications if any
4. Liaoning with tax authorities
5. Helping in obtaining statutory forms from departments
6. Updating the changes in act & rules
7. Assisting in early renewal of tax registration
8. Giving assistance in tax related queries
9. This agreement shall commence from the date of signing agreement and the duration of the contract is for one year.
10. The part on the first shall not claim any TA/DA or lodging allowances at any circumstances from KESNIK.
11. The part on the first shall not claim any transportation/conveyance charges from KESNIK.
12. KESNIK shall provide manual/computerized records regarding the tax deducted with the details of the parties to party on first.
13. The part on the first part shall carry out standard checks on the details provided and submit the return in the tax portal for the period, any changes/accounting work in the data provided under intimation to second part.
14. In case of any differences or dispute arises in connection with the contract, all legal proceedings relating to the matter shall be instituted in the court within whose jurisdiction the Head Office of KESNIK is situated

**Director**